

**MINUTES of the FINANCE SUB COMMITTEE MEETING of FAKENHAM TOWN COUNCIL  
HELD VIRTUALLY BY ZOOM ON MONDAY 8<sup>th</sup> MARCH 2021**

PRESENT:

Chairman presiding: Cllr Holdom

Councillors: Cllrs Acheson, Foortse, Andrews, and Dutton

Town Clerk: L Jennings

	<b>AGENDA</b>	<b>Action (initials)</b>
100	<p><b>APOLOGIES</b> There were no apologies.</p>	
	<p><b>MINUTES</b> <b>Minute 91 – Bullet Point 3 – Should be recorded as follows:</b> An error on the Fakenham Town Council current account finance report had been amended and reissued prior to the meeting.</p> <p>On the proposition of Cllr Holdom, seconded by Cllr Andrews, the minutes of the meeting held on 8<sup>th</sup> February 2021 were AGREED by all and will be signed by the Chairman when the Council is next able to meet.</p>	
101	<p><b>MATTERS ARISING:</b></p> <ul style="list-style-type: none"> <li>• <b>Minute 90</b> – The Pension Policy for the NEST Pension Scheme is being drafted and will be presented to the P &amp; R committee.</li> <li>• <b>Minute 97</b> – Review of Card Reader providers. Cllr Andrews has produced a comparison of providers for Councillor’s information. Cllr Andrews will get more information from Barclaycard on the costs of the Town Council’s current card reader. The Deputy Clerk will be asked for information regarding how much usage and preferences.</li> </ul>	<p><b>Clerk</b></p> <p><b>Deputy Clerk</b></p>
102	<p><b>TO REVIEW FINANCE REPORTS FOR THE MONTHS ENDING 30<sup>st</sup> NOVEMBER 2020</b></p> <ul style="list-style-type: none"> <li>• Cllr Dutton queried two payments to Anglian Water for the allotments site at Rudham Stile Lane. Cllr Foortse queried the cost of electricity for Trap Lane which includes the Pavilion and Depot. The costs appear very high. The costs and when the current contract ends will be investigated. The Receipts and Payments report for the Fakenham Town Council account for February were on the proposition of Cllr Acheson, seconded by Cllr Dutton agreed for presentation at the Full Council Meeting. The Receipts and Payments report for the Charter Market for February were on the proposition of Cllr Dutton, seconded by Cllr Andrews, agreed for presentation at the Full Council Meeting.</li> <li>• To receive and review the consolidated bank reconciliations with bank balances for Fakenham Town Council accounts were on the proposition of Cllr Acheson, seconded by Cllr Dutton agreed for presentation at the Full Council Meeting. To receive and review the consolidated bank reconciliations with bank balances the Charter Market accounts were on the proposition of Cllr Dutton, seconded by Cllr Acheson, agreed for presentation at the Full Council Meeting.</li> </ul>	
103	<b>TO RECEIVE INTERNAL CONTROLLER REPORT</b>	

