

MINUTES of the FULL COUNCIL MEETING of FAKENHAM TOWN COUNCIL

held at the Prince of Wales Stand, Fakenham Racecourse, Fakenham

on TUESDAY 19th OCTOBER 2021 at 7:00pm

PRESENT:

Councillor G Foortse (Chairman, Presiding)

Cllrs: J Griffiths, V Joslin, J Holdom, D Andrews, A Glynn, J Rockett, P Bucknell, M Coates, G Thorpe, T Duffy, M Campbell, D Hunter

Town Clerk: L Jennings

District Councillors: J Rest, C Cushing

County Councillor: T Fitzpatrick

Police: None

Press: A McMillan (EDP)

Public: One

		Action (initials)
103	TO OBSERVE A MINUTE'S SILENCE A minute's silence took place in remembrance of two past District and Town Councillors: Mr Des Hewitt aged 88 years who was a District Councillor from 1995 - 2003 and a Town Councillor from 1997 – 2011, Mr Philip Kemp aged 92 years who was a District Councillor from 1995 – 2003 and a Town Councillor from 1999 – 2003.	
104	TO ALLOW FAKENHAM POLICE TO GIVE A REPORT There were no police present. No report was sent, but all newsletters and emails from the police have been sent to Councillors.	
105	TO ADJOURN THE MEETING FOR ELECTORS' QUESTIONS A member of the public addressed the Council with her concerns that there is no swimming pool in the town and both Sheringham and Bodham are closed. The nearest pool is at Dereham. She asked Councillors what progress has been made in getting a pool for the town. She commented that with 950 new houses coming to the town a pool is crucial for children to learn to swim. District Councillor Cushing responded to the Elector that there are no plans for a new pool by the current administration. They had sought assistance from Sport England and as there is a pool within a reasonable distance (Dereham) they would not support a project. Cllr Joslin joined the meeting. The Clerk reminded all Councillors of the invitation from the Royal British Legion to join them for refreshments after the Remembrance Sunday Parade at the Conservative Club. Numbers to the Clerk please as soon as possible. An email had been received from a member of the public who lives in Hempton outlining the speed and danger of the traffic on the Swaffham Road. He is asking that the speed limit is reduced from 40mph to 30mph. Fakenham Town Council	All Cllrs

	<p>agreed that steps need to be taken. The email has been passed to Hempton Parish Council and County Councillor Tom Fitzpatrick.</p> <p>An Elector has queried the flooding problems beside the river. Cllr Glynn has answered these.</p> <p>Cllr Hunter confirmed that he has now gained permission from Natural England to clear some of the trees along the river. He now has to gain permission from adjoining Landowners before any works can start.</p>	
105	<p>TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING</p> <p>Cllr Fitzpatrick – reported on Chances a Norfolk Project helping people get back to work. Norfolk Strategic Flood Line bringing all agencies together. National Adoption Week. A display of Fire Fighters helmets at Norwich Fire Station. The Fire Service and Trading Standards are working to promote the dangers of flammable Halloween costumes. Food vouchers for children will be available for Half Term. Cllr Fitzpatrick will also chase up the work on the setts in the Market Place.</p> <p>Cllr Cushing – North Norfolk District Council Enforcement team have issued a 'Breach of Condition Notice' to UK Power Networks to move the pole from Fox Grove. The owner of No 2 Claypit Lane has been served with an Enforcement Notice because of the state of the property.</p> <p>Cllr Rest – reported that No 9 Norwich Street has been served with an 'Urgent Works Notice'. The owner has 28 days to appeal this to the Secretary of State.</p> <p>Cllrs Rest, Cushing and Fitzpatrick left the meeting.</p>	
AGENDA		
106	<p>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE.</p> <p>Apologies for absence were received and acceptance were received from Cllrs G Acheson and M Dutton and District Cllr Punchard.</p>	
107	<p>DECLARATIONS OF INTEREST</p> <p>Cllr Coates declared a non-pecuniary interest in item 12b of the agenda.</p>	
108	<p>TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 20th JULY 2021</p> <p>108.1 The minutes of the meeting held on 21st September 2021 were on the proposition of Cllr Coates and seconded by Cllr Griffiths, AGREED, and signed by the Chairman.</p> <p>TO CONFIRM THE MINUTES OF THE ANNUAL ASSEMBLY HELD ON 1ST OCTOBER 2021</p> <p>108.2 The minutes of the Annual Assembly meeting held on 1st October 2021 were on the proposition of Cllr Joslin and seconded by Cllr Bucknell, AGREED, and signed by the Chairman.</p>	
109	<p>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</p> <p>There were none.</p>	
110	<p>TO RECEIVE THE MAYORS' ANNOUNCEMENTS</p> <p>October 1st Attended the Town Assembly which unfortunately the MP could not attend. It was however attended by Rob Speck the new Headmaster of the Duke of Lancaster Special Educational Needs school and Giles Orpen-Smellie the new Police and Crime Commissioner for Norfolk.</p> <p>October 14th Meeting with the Clerk, Adrian Allen from the Salvation Army, Col. David James and Danny Joslin of the Royal British Legion to discuss the Remembrance Sunday arrangements.</p>	

111	<p>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</p> <p>Cllr Holdom – 4th October at East Raynham Church, attended the funeral of past Town Councillor Philip Kemp.</p> <p>5th October at Fakenham Parish Church attended the funeral of Des Hewitt.</p> <p>Cllrs Andrews and Joslin – attended the Fakenham Charities meeting and AGM.</p> <p>Cllr David Hunter has been made an Honorary Commander of a Unit at USAF Mildenhall.</p> <p>Cllrs Glynn, Hunter, Acheson and Rockett met with Angela Watley to discuss The Conference Centre and surrounding land.</p>	
112	<p>DECISION LOG AND CLERKS REPORT</p> <p>Full Council 99 – Trap Lane Pavilion – suggested this should be a smaller working party.</p> <p>Full Council 164.4 – NNDC business rates – continuing.</p> <p>D&M 16 – Traffic management – Costs for a traffic management plan are being investigated.</p> <p>Full Council 112 – Trap Lane Field – ongoing.</p> <p>P&R 66 – IT equipment- ongoing.</p> <p>D & M 158 – No 9 Norwich Street – an enforcement order has been served on the property.</p> <p>L & E 122 – Churchyard wall. Nothing has been heard to date. The Clerk will chase both NNDC and the Church.</p> <p>L&E 122 – CCTV Millennium Park – Still awaiting contractors to install camera.</p> <p>P&R 106 – Bullying, harassment, and dignity at work policy – a meeting is to be arranged with the Clerk, Deputy Clerk and Cllr Bucknell.</p> <p>D & M 67 – The Clerk needs to take some pictures.</p> <p>L&E 32 – Greenway Lane allotments – the quote was too expensive. A skip is to be provided as some of the Tenants have kindly volunteered to clear the bramble patch.</p> <p>L & E 33 – Edward VII Lamp and Peckover Cemetery gates - The Clerk is still trying to find an engineering firm.</p>	
113	<p>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</p> <p>Oh, Olivet magazine.</p>	
114	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE ON 20th SEPTEMBER 2021 & 18th October 2021</p> <p>114.1 The minutes of the meeting held on 20th September 2021 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Andrews and agreed unanimously.</p> <p>114.2 The minutes of the meeting held on 18th October 2021 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Glynn and agreed unanimously. It was noted that the Council is seeking to commission a traffic survey for Fakenham.</p>	
115	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE & ENVIRONMENT COMMITTEE HELD ON 28TH SEPTEMBER 2021</p> <p>115.1 The minutes of the meeting held on 28th September 2021 were moved for reception and adoption by Cllr Griffiths Seconded by Cllr Coates and agreed unanimously.</p>	

116	<p>FINANCIAL MATTERS</p> <p>116.1 To receive and approve Fakenham Town Council & Charter Market Receipts & Payments September 2021 On the proposition of Cllr Holdom, seconded by Cllr Andrews RESOLVED to receive and approve the receipts and payments of the accounts as reviewed by the finance committee for July and August 2021.</p> <p>116.2 To receive and approve Fakenham Town Council & Charter Market Consolidated Bank reports for September 2021 On the proposition of Cllr Holdom, seconded by Cllr Andrews RESOLVED to receive and approve the consolidated bank reports as reviewed by the finance committee for September 2021.</p> <p>116.3 To Receive Minutes of Finance Committee Meeting held 18th October 2021. The minutes of the meeting held on 18th October 2021 were moved for reception and adoption by Cllr Holdom, seconded by Cllr Glynn and agreed unanimously.</p> <p>116.4 To Receive Finance Team Report A reminder to all subcommittee Chairmen to have prepared any budgetary requirements for their next committee meetings.</p>	
117	<p>TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S137 Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:</p> <ol style="list-style-type: none"> 1) SSAFA – the Armed Forces Charity 2) East Anglia’s Children’s Hospices <p>On the proposition of Cllr Holdom, seconded by Cllr Coates that each Charity is awarded £250. Agreed by all. A further proposition was made by Cllr Foortse, seconded by Cllr Holdom, that £300 each is awarded if the Charities had not received a donation from the Town Council during 2020. All in favour. Cllr Holdom to check past donations.</p>	JH
118	<p>TO APPROVE THE LIGHTING OF THE BEACON TO CELEBRATE HER MAJESTY THE QUEEN’S PLATINUM JUBILEE ON THURSDAY 2ND JUNE 2022 AT 9.15PM This was agreed by all.</p>	
119	<p>TO APPROVE THE PRINTING OF THE HERITAGE BOOKLET This matter was deferred to the Development & Market meeting</p>	
120	<p>TO RECEIVE FURTHER ITEMS FOR THE NEXT AGENDA Nothing was noted</p>	
121	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. On the proposition of Cllr Coates seconded by Cllr Thorpe RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
122	<p>TO CONFIRM THE CONFIDENTIAL MINUTES OF THE FOLLOWING MEETINGS</p> <p>122.1 The minutes of the Full Council meeting held on 21st September 2021 were moved for reception and adoption by Cllr Andrews Seconded by Cllr Campbell and agreed by all.</p>	
123	<p>TOWN COUNCIL ACCOMODATION The Town Council Accommodation was discussed.</p>	

