

MINUTES of the FULL COUNCIL MEETING of FAKENHAM TOWN COUNCIL

held at the Prince of Wales Stand, Fakenham Racecourse, Fakenham

on TUESDAY 20th July 2021 at 7:00pm

PRESENT:

Councillor G Foortse (Chairman, Presiding)

Cllrs: J Griffiths, V Joslin, M Campbell, J Holdom, G Acheson, J Rockett, P Bucknell, D Andrews, M Coates, A Glynn, G Thorpe,

Town Clerk: L Jennings

Deputy Clerk: A Kerrison

District Councillors: C Cushing, J Rest

County Councillor: T Fitzpatrick

Police: None

Press: A McMillan (EDP) by Zoom

Public: None

		Action (initials)
57	TO ALLOW FAKENHAM POLICE TO GIVE A REPORT There were no police present. The Clerk stated that PC Dawson had visited the office this week with an update on matters. The police will be having a gazebo at the Fakenham market this week, and other weeks during the summer.	
58	TO ADJOURN THE MEETING FOR ELECTORS' QUESTIONS a) The Clerk read a letter from a member of the public who takes part in geocaching who would like to use various local landmarks and places on interest to put some of the items to find. It was agreed to allow this as long as permission was sought from the owners of the various locations. b) A complaint had been received regarding vehicles driving over the pavement outside Barclays bank in order to get into the parking bay. There is a fear that someone will get hurt. It was suggested that bollards should be erected here and outside HSBC and Betfred to stop this happening. Cllr Fitzpatrick suggested speaking to the highways engineer.	
59	TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING Cllr Fitzpatrick – Cllr Fitzpatrick gave a report on various updates form NCC including COVID and education. The report will be sent to all Councillors. Cllr Acheson said that there is a very large cable drum and cable abandoned by the church wall near the community centre car park. Cllr Fitzpatrick will investigate. Cllr Campbell asked about the footpath which runs along the front of the old college site which has trees overhanging right down to the path and overgrown verges from the Highfield Road entrance to the Wells Road entrance. A further matter was raised about the expected influx of travellers to Walsingham at the end of July/beginning of August. Cllr Fitzpatrick was asked if any thought had been given to dealing with this. He said that this had been given thought and that there were processes in place for dealing with it. He explained what these were.	CLERK TF

	<p>Cllr Fitzpatrick was thanked for getting the road line painting renewed on Goggs Mill Road. The junction further along still needs to be done. Cllr Fitzpatrick will chase.</p> <p>Cllr Cushing – Waiting to see if the planning conditions have been agreed for the Northern development. He will update the Council when he has more information.</p> <p>Cllr Rest –Made the meeting aware of a problem with one of the pubs in Town during the Euro’s finals. This has been sorted. The Newman’s building problem is ongoing. District Council has received no response in writing form the owner within the specified period. The Council are now considering further action which may include the enforcement process. The complaint about the bins in Newman’s yard has been referred to Environmental health. Nobody is prepared to go behind the safety fencing outside the building to remove the rubbish that has piled up, as they did not fit the fencing.</p> <p>Cllrs Rest, Cushing and Fitzpatrick left the meeting.</p>	TF
AGENDA		
60	<p>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE. Apologies for absence were received and accepted from Cllrs D Hunter, M Dutton, T Duffy, P Hannon and District Councillor J Punchard.</p>	
61	<p>DECLARATIONS OF INTEREST There were none.</p>	
62	<p>TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 16th JUNE 2021 AND THE ANNUAL ASSEMBLY HELD ON 23rd JUNE 2021. 62.1 The minutes of the meeting held on 16th June 2021 were on the proposition of Cllr Foortse and seconded by Cllr Andrews, AGREED, and signed by the Chairman. A holding letter is to be sent to the Community Archive regards storage. 62.2 The I minutes of the Annual Assembly held 23rd June 2021 were on the proposition of Cllr Foortse and seconded by Cllr Joslin, AGREED, and signed by the Chairman. Cllr Foortse explained that a much bigger Town event will be held on 1st October 2021 at 5pm, now that COVID restrictions have been lifted. Several guest speakers have been invited. It was suggested that the new Acting Police chief should also be invited.</p>	<p>Clerk</p> <p>Clerk</p>
63	<p>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA There were none.</p>	
64	<p>TO RECEIVE THE MAYORS’ ANNOUNCEMENTS 24th June – attended the “light up green” for St John’s Ambulance in the Town, to celebrate their 140th anniversary. 25th June – attended the topping out ceremony for the Duke of Lancaster school. 26th June – cut the ribbon at the re-opening of the Henry IV with Cllrs Andrews and Joslin 13th July – attended the meeting of the Fakenham Charities 13th July – met with Tom Raynham about the possibility of a bike track at the Bullock Hills and other ventures.</p>	
65	<p>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL Cllr Andrews - attended the reopening of the Henry IV and the Fakenham Charities meeting of which he is now chairman. Cllr Campbell – visited the Hawk and Owl trust for the first time</p>	

	<p>Cllr Joslin – attended the reopening of the Henry IV and the Fakenham Charities meeting of which she is now secretary.</p> <p>Cllr Glynn – attended the topping out ceremony of the Duke of Lancaster school and the meeting with Tom Raynham.</p>	
66	<p>DECISION LOG AND CLERKS REPORT</p> <p>Full Council 99 – Trap Lane Pavilion – This work is to be carried out during the school summer holidays.</p> <p>Full Council 164.4 – NNDC business rates – this will be updated at P&R.</p> <p>Finance 9 – Road Closure – Cllrs Glynn and Foortse and the Clerk are meeting with the RBL representative.</p> <p>D&M 16 – parking in the Town – this is ongoing. Cllr Acheson will chase. The Clerk will provide him with contacts.</p> <p>Full Council 112 – Trap Lane Field – this is waiting for the results of the Community Regeneration Fund bid.</p> <p>D&M 158 – No 9 Norwich Street – this is still ongoing and appears to not be progressing very far. Agreed that the distress and anxiety that this has caused should be reported to the press.</p> <p>L&E 122 – Church wall near community centre – this is ongoing, nothing has been done.</p> <p>L&E 122 – CCTV Millennium Park – Highways have finally responded and Amey (streetlighting) should give a decision by the end of the week regards siting the camera on the speed sign.</p> <p>P&R 106 – Bullying , Harassment and dignity at work policy – to be taken to P&R in September.</p>	
67	<p>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</p> <p>Nothing received.</p>	
68	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE ON 21st JUNE 2021 AND 5th & 19th JULY 2021</p> <p>68.1 The minutes of the meeting held on 21st June 2021 were moved for reception and adoption by Cllr Acheson Seconded by Cllr Thorpe and agreed unanimously.</p> <p>68.2 The minutes of the meeting held on 5th July 2021 were moved for reception and adoption by Cllr Acheson Seconded by Cllr Campbell and agreed unanimously.</p> <p>68.3 The minutes of the meeting held on 19th July 2021 were moved for reception and adoption by Cllr Acheson Seconded by Cllr Andrews and agreed unanimously.</p>	
69	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE & ENVIRONMENT COMMITTEE HELD ON 22nd JUNE 2021</p> <p>69.1 The minutes of the meeting held on 22nd June 2021 were moved for reception and adoption by Cllr Griffiths Seconded by Cllr Coates and agreed unanimously.</p>	
70	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE POLICY & RESOURCES COMMITTEE HELD ON 14th JULY 2021</p> <p>70.1 The minutes of the meeting held on 14th July 2021 were moved for reception and adoption by Cllr Foortse Seconded by Cllr Holdom and agreed unanimously.</p>	
71	<p>TO RECEIVE AN UPDATE ON CHARTER MARKET TRUST PREPARATIONS</p> <p>Cllr Holdom explained that a virtual meeting has been set up with Hansell's solicitors for next week.</p>	
72	<p>FINANCIAL MATTERS</p> <p>70.1 To receive and approve Fakenham Town Council & Charter Market Receipts & Payments June 2021</p>	

	<p>On the proposition of Cllr Holdom, seconded by Cllr Griffiths RESOLVED to receive and approve the receipts and payments of the accounts as reviewed by the finance committee for June 2021.</p> <p>70.2 To receive and approve Fakenham Town Council and the Charter Market Consolidated Bank reports for June 2021.</p> <p>On the proposition of Cllr Holdom, seconded by Cllr Glynn RESOLVED to receive and approve the bank reconciliation statements as reviewed by the finance committee for June 2021.</p> <p>70.3 To receive and approve 1st Quarter 2020-21 Budget v Actuals Report</p> <p>On the proposition of Cllr Holdom, seconded by Cllr Glynn RESOLVED to receive and approve the 1st Quarter 2021-22 budget v actuals report as reviewed by the finance committee.</p> <p>70.4 To receive and approve 1st Quarter 2021-22 Variance report</p> <p>On the proposition of Cllr Holdom, seconded by Cllr Griffiths RESOLVED to receive and approve the 1st Quarter 2021-22 variance report as reviewed by the finance committee.</p> <p>70.5 To Receive Minutes of Finance Committee Meetings held 12th July 2021.</p> <p>The minutes of the meeting held on 12th July 2021 were moved for reception and adoption by Cllr Holdom, seconded by Cllr Foortse and agreed unanimously.</p> <p>70.6 To Receive Finance Team Report</p> <p>The review of the annual timetable is to be an agenda item for the next finance meeting.</p>	
73	<p>TO RECEIVE FURTHER ITEMS FOR THE NEXT AGENDA</p> <ol style="list-style-type: none"> 1. Community Regeneration Fund 2. Town Meeting – 1st October 2021 3. Jobs Fayre – 29th October – organised by Jerome Mayhew MP 	
74	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</p> <p>On the proposition of Cllr Coates seconded by Cllr Andrews RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
75	<p>TO CONFIRM THE CONFIDENTIAL MINUTES OF THE FOLLOWING MEETINGS</p> <p>75.1 The minutes of the Full Council meeting held on 16TH June 2021 were moved for reception and adoption by Cllr Foortse Seconded by Cllr Joslin and agreed by all.</p> <p>75.2 The minutes of Extraordinary Full Council meeting held on 6th July 2021 were moved for reception and adoption by Cllr Foortse Seconded by Cllr Griffiths and agreed by all.</p>	
76	<p>TOWN COUNCIL ACCOMODATION</p> <p>The Town Council Accommodation was discussed.</p>	
77	<p>TO MOVE INTO OPEN SESSION</p> <p>On the proposition of Cllr Coates seconded by Cllr Thorpe RESOLVED the Council moves into Open Session.</p>	

