

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Prince of Wales Suite, Fakenham Racecourse, Fakenham

TUESDAY 24th AUGUST 2021 AT 5.30PM

PRESENT:

Councillors: J Griffiths (Chairman Presiding), M Dutton, M Coates, G Foortse, A Glynn, J Rockett, P Bucknell and V Joslin (attended later).

Deputy Town Clerk: A Kerrison

Members of the Public: None

Press: None

		Action (initials)
42	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received from Cllrs P Hannon and J Holdom	
43	ELECTORS QUESTIONS <ul style="list-style-type: none"> • The Town Council has been offered a 30ft Christmas tree for the Town that is being cut down from a resident's garden. After discussion it was agreed that it was a very kind gesture but the Council would be unable to use it. There is no suitable site where it could be safely fixed and safe from vandalism. • A request has been received for a bench to be placed in the Town in memory of Bennett and Cynthia Aldiss. It was agreed that the library garden, which is about to be refurbished, would be a good place to put it. The Deputy Clerk is to put the requester in touch with Cllr Joslin, who is heading the group dealing with the refurbishment. • An email has been received from a resident asking about a community garden in Fakenham. It was suggested that the Community centre garden may be a possibility. The Deputy Clerk is to get more information from the resident as to what they were looking for. • The matter of raised and loose setts in the market square was raised. A lady tripped and fell over one yesterday and injured her knee. This has been reported to Highways for repair. Cllr Foortse informed the committee that she has an impending meeting with Cllr Martin Wilby, Norfolk County Council cabinet member for Highways, Infrastructure and Transport. This is to talk about several areas of concern in the Town regarding parking etc. She will raise the issue of the Setts with him. • Parishioners parking on upper market whilst attending church services have been issued with parking fines. Whilst the committee were sympathetic it was felt that they could not be exempted from the parking regulations. Cllr Dutton will investigate further the exact parking restrictions in that area. • The brambles growing from a property on Sculthorpe Road making the path impassable have been reported to Highways. 	<p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>GF</p> <p>MD</p>
44	DECLARATIONS OF INTEREST There were none.	
45	MINUTES On the proposition of Cllr Coates, seconded by Cllr Dutton, the minutes of the meeting held on 27 th July 2021 were AGREED by all and signed by the Chairman.	

46	<p>MATTERS ARISING FROM THE MINUTES</p> <p>Minute 22 – Pencil Lights in Market place – cost to repair two remaining lights. After discussion on the proposition of Cllr Coates, seconded by Cllr Foortse it was agreed by all to go ahead and get this work done.</p> <p>Greenway Lane Allotments – cost of clearing brambles and rubbish. The Clerk has contacted a contractor for a quote but has not heard anything back. She will try other companies.</p> <p>Tree and Hedge work at Greenway Lane allotments. On the proposition of Cllr Coates, seconded by Cllr Glynn and agreed by all that the quote should be accepted and the work carried out. A quote to remove the dead cherry trees from St Peters Garden was on the proposition of Cllr Dutton, seconded by Cllr Foortse and agreed by all to be recommended to Full Council for acceptance.</p> <p>Minute 33 – Goggs Mill picnic area and Parking area – The signs have been ordered and erected, as campers have been using the picnic area.</p> <p>Minute 38 – Date the new verge cutting will take place – A date is still awaited from the contractors.</p> <p>Minute 39 – Date the Queens Road cemetery work will commence. A date is still awaited from the contractor. Post note: This will happen at the end of September/beginning of October.</p> <p>A quote has been received for work to repair the old trailer. Cllr Rockett suggested extra work that should also be carried out at the same time. On the proposition of Cllr Dutton, seconded by Cllr Glynn and agreed by all to accept the quote received but ask the company for a revised quote to include the extra work.</p>	
47	<p>COUNCIL'S ESTATE</p> <ul style="list-style-type: none"> • Aldiss Park – cut grass circles and strim under the benches. The Circles will be cut on the next scheduled cut by the contractors. The benches will be strimmed by the groundsmen. • Creake Road cemetery – waste bins. The notices on the bins are faded and can't be read and therefore rubbish is being put in the wrong bins. The notices need to be replaced. • Hayes Lane playing field. The boardwalk has plants growing through it. These need to be removed. Agreed to ask the groundsmen to do this. • Edmondsons Acres/Bacons piece. These are both untidy. The Hawk and Owl trust will be using a brush cutter on these shortly and livestock will be added. • Whitelands wall. On the proposition of Cllr Foortse, seconded by Cllr Glynn and agreed by all that Cllr Rockett will look at the bricks that need to be removed to see if any of them are salvageable. These could then be sold to a reclaim yard. • Trap Lane. This is being well looked after by the cricket club. The container needs painting on the side nearest the hedge. It was felt that a working party meeting is needed. Cllr Dutton will arrange. • Allotments. The question was asked as to when the new site on the Lovell development is to be signed over to the Council, and when the fence is going to be erected between this new site and the Rudham Stile Lane allotments. • Quaker Cemetery. The repairs to the gate are still needed. • St Peters garden. Cllr Dutton asked about the bench that had been removed, leaving behind a concrete slab and 2 metal fixing rings. The Deputy Clerk will investigate. <p>Cllr Foortse left the meeting</p>	<p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>JR</p> <p>MD</p> <p>Clerk</p> <p>Deputy Clerk</p>
48	<p>TO RECEIVE UPDATE OF REPAIR FOLLOWING THE ANNUAL PLAYGROUND INSPECTION</p> <p>The work to be carried out by the groundsmen has been done.</p>	

49	<p>TO APPROVE THE COST OF REPAIRS TO THE FOLLOWING</p> <ul style="list-style-type: none"> • Streetlight No 9098 High Terrace. The question was asked why the original lantern could not be placed on the new column to save costs. • Streetlight No356 St Peters Road. A quote of £220.00 has been received. This was agreed. • Streetlight on Rudham Stile Lane Bridge. It was noted that this light is still not working and that it needs to be fixed before the dark nights/mornings are upon us. This light is the responsibility of Lovells. The Deputy Clerk is to chase. • Millennium Park spinning ball carousel - £1125 + VAT. After discussion it was agreed that Cllr Rockett would have a look at this with the groundsmen to see if they could carry out the work. <p>Cllr Joslin joined the meeting</p> <ul style="list-style-type: none"> • Peckover cemetery gates, remove shotblast and repaint - £1060 + Vat. It was felt that this quote was too expensive. It was agreed that quotes need to be obtained from other companies as a comparison. • Edward VII lamp – strip down and repaint - £2350 + VAT. It was felt that this quote was too expensive. It was agreed that quotes need to be obtained from other companies as a comparison. • See saw – remove, shot blast and repaint -£700.VAT. It was agreed that Cllr Rockett would look at this with the groundsmen to see if they could carry out the work. 	<p>Deputy Clerk</p> <p>JR</p> <p>Clerk</p> <p>Clerk</p> <p>JR</p>
50	<p>TO DISCUSS THE QUEENS PLATINIM JUBILEE CELEBRATIONS</p> <p>The meeting agreed that the Town Council should light a beacon, but that the Town should organise the celebrations with the Councils support. The Deputy Clerk will ask the Fakenham Events Committee if they would like to do this. The Council would support them and suggested applying for a Market Tolls grant to help with funding.</p>	<p>Deputy Clerk</p>
51	<p>TO CONSIDER FUTURE PROJECTS</p> <ul style="list-style-type: none"> • Planters and rising bollard for Cinema end of Upper Market. • Cinema triangle. FTC to have provisional licence to refurbish garden • Library garden – FTC to have provisional licence to refurbish garden. • Agenda for next meeting - Review the allotment rents. This will require the costs of everything associated with the running of the allotments including staff salaries, admin costs, rates, water, skip hire etc. This is be taken to the allotments meeting on 14th September 2021. 	<p>Clerk</p>
52	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</p> <p>28th September 2021 at 5:30pm</p>	
	<p>There being no further business the meeting closed at 19.10pm</p> <p>Confirmed this day of 2021</p> <p style="text-align: center;"><u>CHAIRMAN</u></p>	