

**MINUTES of the FINANCE SUB COMMITTEE MEETING of FAKENHAM TOWN COUNCIL
HELD VIRTUALLY BY ZOOM ON MONDAY 10th MAY 2021**

PRESENT:

Chairman presiding: Cllr J Holdom

Councillors: Cllrs G Acheson, G Foortse, D Andrews, V Joslin, M Dutton, T Duffy and A Glynn

Town Clerk: L Jennings

Finance Team: Marina Watters – Stephenson Smart

	AGENDA	Action (initials)
117	APOLOGIES No apologies were received.	
	On the proposition of Cllr Dutton, he asked that Standing Orders are suspended on the grounds of the legality of holding this meeting virtually. The Clerk quoted section 151 of the LGA 1972, that meetings do not have to be held face to face only that the public are able to attend. Cllr Joslin as the Nfk ALC representative had contacted the County Officer who quoted that any committee meetings could be held virtually but not Full Council meetings. Cllr Holdom had also contacted Nfk ALC and said that any decisions made would not be compliant with legislation. Any decisions made would not be compliant with legislation. Any decisions made could only be taken forward to the first legally compliant meeting.	
118	MINUTES On the proposition of, Cllr Holdom, seconded by, Cllr Acheson the minutes of the meeting held on 12 April 2021 were AGREED by all and will be signed by the Chairman when the Council is next able to meet.	
119	MATTERS ARISING: Minute 109 – Review of Card Reader providers. An update will be brought to the next meeting. Minute 109 – UK power Network estimated consumption check comparisons; 2016/2017 - £1.7k, 2019/2020 - £2.1k, 2020/2021 - £2.5k. Minute 109 – Annual timetable entry – update of streetlights inventory. Clerk confirmed that this has been completed. Minute 114 - The Annual Timetable has now been postponed until June due to the change in Covid rules regarding virtual meetings.	DA/MW Clerk
120	TO REVIEW FINANCE REPORTS FOR THE MONTHS ENDING 31st March 2021 The month end review for April and May are both reported together when the year end processes have been finalised. These reports will appear at the next Finance subcommittee meeting. Cllr Duffy joined the meeting.	
121	TO RECEIVE THE FINANCE REPORTS YEAR-ENDING 31 MARCH 2021 The reports had been received and Ms Watters and variances explained. Mostly these variances were due to Covid. Fakenham Recreation Ground Charity annual accounts had been distributed. A question was asked whether this money had any restrictions? Confirmed	

