

FAKENHAM TOWN COUNCIL

RULES & REGULATIONS

The cemeteries are open to the public daily from 9.00 a.m. in the morning until dusk. No person, not being an officer or servant of the Council or another person so authorised by or on behalf of the Council, shall enter or remain in the cemeteries at any hour when they are closed to the public.

1. All Memorials, vases and inscriptions are to be subject to the approval of the Town Clerk and a copy of proposals for memorials and inscriptions must be left at the Clerk's Office for approval.
2. No memorial may be erected until at least six months after the date of burial
3. Before a memorial can be placed on a grave the exclusive right of burial must be purchased. A wooden cross not exceeding four feet in height and two feet in width (provided it is not cemented into the ground) or a vase not exceeding twelve inches in height can be placed on a grave, but the grave remains common. Wooden crosses are not permitted in the Section set aside for the interment of cremated remains.
4. Every memorial, vase etc. shall after installation be kept in repair by the owner and, unless this is done, the Council reserves the right to remove such memorial whenever it considers it expedient to do so.
5. All graves shall be kept flat and level with adjoining ground and grave mounds will be removed by Council Staff after the expiration of a reasonable period for settlement of the soil, at the same time grave markers placed by the undertakers will be removed. **Mounds and gardens on graves are not permitted.**
6. Glass shades containing artificial flowers, jam jars, milk bottles or similar jars or bottles or receptacles shall not be allowed on graves and the Council reserves the right to remove the same.
7. The removing and refixing of memorials shall be executed by any person appointed by the owner of the grave.
8. The Council reserves to itself the right of passage over all graves and, where such a course is necessary, temporarily to cover or remove, without notice, the memorial on any grave in order to permit the re-opening of another grave in the vicinity, or for any other purpose.
9. The Council reserves to itself the right to remove, re-fix, move, line-up or alter the position of any memorial as it may require.
10. At Queen's Road Cemetery the Garden Plot is designated as Lawn Cemetery and kerbstones or border stones are not permitted.
11. The scattering of cremated remains in the cemeteries is forbidden.
12. The Register of Burials and other Cemetery Records are kept at the Town Council Offices where, during normal office hours, enquiries and searches may be made on payment of the appropriate fee.
13. Motor Vehicles are prohibited from entering Queen's Road Cemetery other than in connection with funerals and the erection and maintenance of memorials and general maintenance, grass cutting etc. unless special permission is obtained from the Town Clerk.
14. Children under the age of eleven years will not be admitted to the cemeteries unless under the care of a responsible person.
15. No dogs are permitted in the cemeteries except guide dogs for the blind or deaf.

16. No person shall

- a. Wilfully create any disturbance in a cemetery
- b. Commit any nuisance in a cemetery
- c. Wilfully interfere with any burial taking place in the cemeteries.
- d. Wilfully interfere with any grave, walled grave or vault, any memorial, any building, any flowers, plants, trees or shrubs.
- e. Play any game or sport in a cemetery.
- f. Visitors to the cemeteries are expected to treat the Cemetery with respect at all times.

Every person who contravenes any prohibition in paragraphs 13 and 16 above shall be liable on summary conviction to a fine not exceeding £100 and in the case of a continuing offence to a fine not exceeding £10 for each day during which the offence continued after conviction therefore.

At a duly convened Meeting of the FAKENHAM TOWN COUNCIL held on 19 day of March 2013, the foregoing General Rules and Regulations and were approved and confirmed.

Copies of the General Rules and Regulations for the Management of The Cemeteries at Creake Road and Queen's Road, Fakenham, can be obtained from the Town Clerk's office during normal office hours.

TOWN CLERK